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ABSTRACT

This third edition of a writing handbook that is built on the underlying themes of critical thinking and writing across the curriculum moves into the next generation with extensive coverage of electronic research and document design. It also contains many examples, exercises, and student papers in all categories. The handbook's chapters on critical thinking are based on the idea that writing at the college level is most often a response to reading--critical thinking based throughout the text help students apply critical thinking skills to using grammar and writing. The handbook also stresses the recursive nature of writing and the evolution of a successful paper through a critical thinking and writing process. The handbook features extensive coverage of argument and detailed coverage of electronic resources. Each chapter in the handbook (1) reviews patterns for writing to inform and for making arguments in the discipline; (2) reviews typical kinds of reading and audience situations; (3) presents assignments typically found in the discipline; and (4) presents a complete student paper. Research editions of the handbook are designed to promote accessibility and to focus on student issues; ESL coverage throughout the handbook addresses the particular needs of non-native speakers. In addition, an appendix on computer writing updates discussion on basic technique for word processing, adding two subsections on using disks or networks for collaborative learning and for peer editing. Other appendices cover document design, manuscript form and preparation, and provide glossaries of usage and of terms. (NKA)

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